

**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT SOCIAL WELFARE OFFICER :::: JORHAT**

No DSWO (J) 274/2018/ 278

Dated Jorhat, the 14<sup>th</sup> June/2018

**NOTICE INVITING TENDER**

Sealed quotations affixing court fee stamp of Rs. 8.25 from the reputed firm are invited by the District Social Welfare Officer, Jorhat, Assam for the procurement of the following items.

SL. No.	Items	Quantity	Rate (per Unit)	Remarks
1	Computer Table	2 Nos.		Brand Wise submission of rate is preferable.
2	Computer Chair	2 Nos.		
3	Cupboard/ Almirah	2 Nos.		
4	Table for office purpose	6 Nos.		
5	Chair for office purpose	10 Nos.		
6	Fax	1 Nos.		
7	Xerox Machine	1 Nos.		
8	Desk Top Computer+Web Cam+UPS	2 Nos.		
9	Laptop+Web Cam+UPS	2 Nos.		
10	Printer cum Scanner	4 Nos.		

1. The quotations must be addressed to District Social Welfare Officer, Jorhat-1, P.O. & District-Jorhat, Pin-785001, Assam and may be sent/submitted by Registered Post/Speed Post/Courier/By Hand duly sealed in the envelop and super scribed "Quotation for Setup of PMMVY".
2. The vendors are required to enclose copies of valid GST Registration Certificate, PAN Card, Trade Licence etc.
3. Price should be inclusive of all taxes. However GST should be shown separately for the item.
4. Quoted price should not be more than market price.
5. Warranty for minimum 1 year should be provided.
6. The rates quoted should remain valid for a period of 90 days for acceptance and supplies will have to be made at the quoted rates.
7. Brochures should be provided along with technical bids.
8. Both the technical and financial bid should be kept in separate sealed envelope and should super scribe "Technical Bid" and "Financial Bid" in bold letters. Technical details disclosing financial information are bound to be rejected.
9. Only those bids shall be evaluated which will be fulfilling all the eligibility and qualifying requirements of the tender document.
10. After technical evaluation financial bids of the successful bidder will be open.
11. The financial bids will be opened by a committee and if the firm desires may depute its representative (one in number), duly authorized in writing, to be present at the time of opening of commercial bids. The date, time and venue fixed for this purpose will be intimated separately after the technical evaluations are completed.
12. All other terms and condition are to be adhered to strictly in accordance with general terms and conditions of the contract.
13. The quotations must reach on the above address by 2<sup>nd</sup> July/2018 3 P.M. and tender received beyond time and date mentioned herein will not be accepted.
14. Terms of payment and delivery should be mentioned clearly.
15. The supplier have to supply the items at PMMVY Cell, DSWO, Jorhat and to install the same along with training.

For further query please contact: 9435352138

Yours faithfully,

*Sdl-*  
District Social Welfare Officer,  
Jorhat

Memo No DSWO (J) 274/2018/ 278-A,

Dated Jorhat, the 14<sup>th</sup> June/2018

Copy to -

1. The Director, Social Welfare, Assam, Uzanbazar, Guwahati-1 for kind information.
2. The District Development Commissioner, Jorhat for kind information.
3. The District Information & Public Relation Officer, Jorhat for publication in local newspaper.
4. ✓ The District Informatics Officer, NIC Jorhat to reflect in district website.
5. All Members PMMVY District Level Committee, Jorhat for kind information.
6. All Heads of Offices for wide publicity.
7. P.A. to the Deputy Commissioner, Jorhat for kind appraisal.

*B. B. B. B.*  
District Social Welfare Officer,  
Jorhat