



GOVERNMENT OF ASSAM  
OFFICE OF THE EXECUTIVE ENGINEER (PHE), JORHAT DIVISION, JORHAT  
P.O. Jorhat, Assam, Pin- 785001

No: PHEE/ JOR / W- / 2015-16/

Date: / / 2015

To

The Managing Director/ Manager  
..... Tea Estate.

Sub : Information on status of water supply and sanitation in Tea Garden and habitation around Tea Gardens inhabited by Tea Garden communities.

Ref : Follow up action of Video Conference on 28<sup>th</sup> June, 2015 held with the Hon'ble Chief Secretary and Addl Chief Secretary, Govt of Assam.

Sir,

With reference to the subject cited above I have the honour to inform you that as per resolution in the Video Conference on 28<sup>th</sup> June, 2015 held with the Hon'ble Chief Secretary and Addl Chief Secretary, Govt of Assam and in persuasion of CE (PHE)'s letter No- PHE/ T-4323-67 Dated 29/06/2015, a field survey to collect the information as per enclosed format is to be completed to make the data base of existing water supply and sanitation facilities in each and every Tea Garden and in habitation around Tea Garden inhabited by the Tea Garden communities.

Therefore, I do hereby request your honour kindly to provide the required data during field verification to your garden and allied locality by our departmental staff to complete the process within stipulated time. A set of Format- I and Format-II is enclosed herewith for favour of your ready reference.

Encl:- As stated above.

Yours faithfully

*Sd/-*  
Executive Engineer (PHE)  
Jorhat Division  
Jorhat

Date: *30/6* /2015

Memo No: PHEE/JOR /W- *425/2015-16/1866(13)*

Copy to:-

1. The Deputy Commissioner, Jorhat for favour of his kind information and necessary action.
2. The AEE (PHE) Jorhat/ Titabor Sub-Division for information and necessary action along with a set of Format- I and Format-II.
3. Sri ..... AE (PHE) /JE (PHE) under Jorhat/ Titabor Sub-Division for information and necessary action. They are asked to complete the survey of the Tea Gardens under their sectional jurisdiction and habitations around Tea Garden inhabited by the Tea Garden communities and to submit duly filled formats within 8<sup>th</sup> July, 2015 positively for onward submission.

*[Signature]*  
Executive Engineer (PHE)  
Jorhat Division



